

**1ID PAM 1-201
COMMAND INSPECTION CHECKLIST**

FUNCTIONAL AREA: G1/AG	CHAPTER: 1 SECTION: D	DATE OF REVISION: 1 May 03
PROPONENT/PHONE NO: G1/AG 350-6357/7336	PROGRAM/ACTIVITY/TOPIC (PAT) PERSTEMPO	UNIT INSPECTED/DATE:

ITEM	GO	NO-GO
<p>Discussion: The intent of this program is to ensure individual deployment data is tracked and submitted into the PERSTEMPO database in accordance with regulatory guidance.</p> <p>Reference:</p> <ul style="list-style-type: none"> a. Public law 106-65, FY00 National Defense Authorization Act (NDAA) b. Business Rules for the Leader, Version 2.1, dated 31 Jul 01. c. PERSTEMPO User's Manual, dated 2 Oct 00. d. USAREUR Regulation 10-5, HQ USAREUR/7A Organization and Responsibilities, dated 20 Sep 99 and USAREUR memorandum, SUBJ: Army PERSTEMPO Management System Implementation Plan, USAREUR/7A <p>Specific Questions:</p> <p>MSC</p> <p>1. Does the command evaluate PERSTEMPO during subordinate unit CI/SAVs IAW paragraph 5a(8), USAREUR memorandum, SUBJ: Army PERSTEMPO Management System Implementation Plan, USAREUR/7A, dated XXXX?</p> <ul style="list-style-type: none"> a. Check for inspection results in the unit files. b. Look for validation of systems and noted deficiencies. c. For noted deficiencies, unit should show how they track corrective actions. (If unit fails to follow up on corrective action, this area should be evaluated as NO.) <p>2. Does the command have a primary and an alternate PERSTEMPO User Administrator appointed on orders IAW paragraph 5b(1), USAREUR memorandum, SUBJ: Army PERSTEMPO Management System Implementation Plan, USAREUR/7A, dated XXXX?</p>		

ITEM	GO	NO GO
<p>3. Has the command appointed primary and alternate PERSTEMPO User Administrators for lower echelons IAW paragraph 5b(1), USAREUR memorandum, SUBJ: Army PERSTEMPO Management System Implementation Plan, USAREUR/7A, dated XXXX (appointment orders must be on file)?</p> <p>4. Does the command's homepage have a link to the USAREUR PERSTEMPO web site (http://144.170.241.12/perstempo/ptdefault.htm) IAW paragraph 5b(10), USAREUR memorandum, SUBJ: Army PERSTEMPO Management System Implementation Plan, USAREUR/7A, dated XXXX?</p> <p>Subordinate Unit (At MSC level, inspect HQ company to review PERSTEMPO procedures).</p> <p>5. Does the unit have a primary and an alternate PERSTEMPO Clerk appointed on orders IAW paragraph 5b(1), USAREUR memorandum, SUBJ: Army PERSTEMPO Management System Implementation Plan, USAREUR/7A, dated XXXX?</p> <p>6. Are deployment records for soldiers assigned being maintained for the duration of their assignment to the subordinate units IAW paragraph 5b(13), USAREUR memorandum, SUBJ: Army PERSTEMPO Management System Implementation Plan, USAREUR/7A, dated XXXX?</p> <p>7. Is the unit commander's finance report (UCFR) being reviewed on a monthly basis to identify soldiers who are high deployers IAW paragraph 5b(10), USAREUR memorandum, SUBJ: Army PERSTEMPO Management System Implementation Plan, USAREUR/7A, dated XXXX?</p> <p>8. Is the unit conducting PERSTEMPO forecasting IAW paragraph 5b(3), USAREUR memorandum, SUBJ: Army PERSTEMPO Management System Implementation Plan, USAREUR/7A?</p> <p>9. Does the unit have a program in place to ensure all soldiers are briefed on the provisions of the FY 00 National Defense Authorization Act IAW paragraph 5a(5), USAREUR memorandum, SUBJ: Army PERSTEMPO Management System Implementation Plan, USAREUR/7A?</p> <p>10. Has the unit POC received training IAW paragraph 12, USAREUR memorandum, SUBJ: Army PERSTEMPO Management System Implementation Plan, USAREUR/7A?</p> <p>11. For soldiers deployed over 220 days, is written approval on file IAW. Business Rules for the Leader, Version 2.1, dated 26 Sep 00 and paragraph 10a(2), USAREUR memorandum, SUBJ: Army PERSTEMPO Management System Implementation Plan, USAREUR/7A?</p> <p>12. Are procedures in place to brief PERSTEMPO information during quarterly training briefs IAW paragraph 5a(7), USAREUR memorandum, SUBJ: Army PERSTEMPO Management System Implementation Plan, USAREUR/7A?</p>		

Rating standard (PAT: PERSTEMPO)

- Commendable – 90% of all items receive a “GO” rating.
- Satisfactory – 75%-89% of all items receive a “GO” rating.
- Needs Improvement – 74% and below of all items receive a “GO” rating

Inspector’s comments mandatory for all “NO GO” items. (Attach additional sheets if necessary.)

NOTES:

VERIFICATION

X _____
Unit POC's Signature, Name Rank, Date

X _____
Inspector's Signature, Name Rank, Date