1ID PAM 1-201
COMMAND INSPECTION CHECKLIST

FUNCTIONAL AREA: Training	CHAPTER: 9 SECTION: J	DATE OF REVISION: 1 SEP 02
PROPONENT/PHONE NO: G3 Training 350-6101	PROGRAM/ACTIVITY/TOPIC (PAT) Training Ammunition Management	UNIT INSPECTED/DATE:

ITEM	GO	NO-GO
A. Discussion: Units having an ammunition program will be inspected for compliance with listed references in the areas of appointment orders, forecasting, requesting, utilization, turn in reconciliation and accountability of home station ammunition. B. References: 1. AR 710-2, 28 FEB 94, Supply Police Below the Wholesale Level. 2. DA Pam 710-2-1, 28 FEB 94, Using Unit Supply System Manual Procedures. 3. DA Pam 710-2-2, 28 FEB 94, Supply Support Activity (SSA) Supply System Manual Procedures. 4. USAREUR Regulation 700-130, 30 OCT 86, Training Ammunition Management. C. Specific Questions: 1. Duty Appointment Orders. a. Does the unit have appointment orders for the Class V Property Book Officer? (AR 710-2, Chap 2, para 2-5) b. Are unit orders prepared IAW AR 710-2, Chap 2, para 2-5? c. Are delegation of authority cards (DA Form 1687) on hand for personnel authorized to receive and turn in Class V items? (DA Pam 710-2-1, Para 11-19, Fig 11-4) 2. Annual Forecast. Conventional, Dummy Drill Inert, and CTA Ammunition. a. Has the unit prepared the annual forecast for Conventional Ammunition, Dummy Drill Inert and CTA IAW USAREUR Regulation 700-130, Section 1, Page 5, Para F-3? b. Is the unit forecasting training ammunition for the upcoming year and was it submitted by 1 January? (USAREUR Regulation 700-130, Section 1, Page 5, Para F-3) 3. Monthly Controlled Forecast. a. Has the unit prepared monthly forecasts (DA Form 5514-R APR 96) IAW DA Pam 710-2-1, Chap 11, page 45) b. Does the unit's monthly forecast total for the present FY exceed remaining annual training ammunition authorization? (DA PAM 710-2-1, Chap 11, Fig 11-3)		

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4. Requesting Procedures. a. Has the unit submitted a Request For Issue and Turn-In of Ammunition (DA Form 581) to Division G-3 Resource Management within the 45 day time frame? (USAREUR Regulation 700-130 Section III, para 11) MOTE: Leave Block 1 of DA Form 581 blank when requesting training ammunition. b. Are all Forms DA 581 filled out IAW DA Pam 710-2-1, figure 11-9? NOTE: Leave Block 581 blank when requesting training ammunition. G3 RM will enter the TAMIS-assigned document number. 5. Stock Accounting Records. a. Is the unit Document Register (DA Form 2064) prepared properly? (DA Pam 710-2-1, figure 11-6) b. Does the unit prepare a separate DODIC Master/Lot Locator Record (DA Form 5203) for each DODIC? (DA Pam 710-2-1, Chapter 11, Fig 11-7) c. Does the unit's DA Forms 5203 reflect the following: (1) Document number and date on DA Form 2046? (DA Pam 710-2-1, Chap 11, figure 11-6) (2) Quantity of training ammunition drawn on DA Form 5515-R? (DA Pam 710-2-1, figure 11-13) (3) Expended or turned-in training ammunition with DA Forms 581? (DA Pam 710-2-1, figure 11-11) (4) Balance remaining ammunition. (DA Pam 710-2-1, section IV) 6. Issue Procedures. When issuing training ammunition to users on a Training Ammunition Control Document (DA Form 5515-R), are the following items annotated: a. The document numbers on the issue DA Form 581? (DA Pam 710-2-1, Chap 11, figure 11-11) b. The lot number from the Ammunition Store Slip (DA Form 3151-R)? (DA Pam 710-2-1, figure 11-11) 7. Inventories. a. Are monthly inventories conducted on Home Station Ammunition retained for longer than 30 days IAW DA Pam 710-2-1, Section V, para 11-17a? b. Are inventories of remaining ammunition and residue conducted following training events IAW DA Pam 710-2-1, Section IV, para 11-13e? 8. Turn-in Procedures. a. Were live turn-in or residue DA Forms 581 filled out IAW DA Pam 710-2-1, figure 11? b. For turn-in of residue, which exceeds allowable losses, does the unit provide ASP with a certificate signed by an o-4 commander or the first LTC-equivalent in the chain of command? (DA Pam 710-2-1, Fig 11-18) 9. Reconciliation Procedures. a. Has unit reconciled issue and turn in on DA Form 581 (Ammunition Request) with issuing ASP (USAREUR Regulation 700-130, Section III, Reconciliation Procedures)		

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b. Has unit reconciled issue and turn in on DA Form 581, statement of lost residue (when needed) and AE Form 48-9 with G3 RM on a monthly basis? (USAREUR Regulation 700-130, Section III, Reconciliation Procedure 16) 10. File Management. Following turn in of ammunition and residue, does the unit maintain copies of applicable paperwork (DA Form 581 for issue and turn in of live ammunition and residue, DA Form 3151-R, DA Form 5515-R and AE Form 48-R? (DA Form 710-2-1, section IV, para 11-18g and USAREUR Regulation 700-130, Section III, para 16a(2)		

Rating standard (Functional Area: Training Ammunition Management)

- Commendable – 90% of all items receive a "GO" rating.
- Satisfactory – 75%-89% of all items receive a "GO" rating.
- Needs Improvement – 74% and below of all items receive a "GO" rating.

Inspector's comments mandatory for all "NO GO" items. (Attach additional sheets if necessary.)

VERIFICATION

X_____
Unit POC's Signature, Name Rank, Date

X_____
Inspector's Signature, Name Rank, Date