



REPLY  
ATTEN

DEPARTMENT OF THE ARMY  
HEADQUARTERS, 1<sup>ST</sup> INFANTRY DIVISION (M)  
UNIT 26222  
APO AE 09036

AETV-BG-CG

17 May 02

MEMORANDUM THRU SEE DISTRIBUTION

SUBJECT: POV Safety and Accident Prevention – Implementing Instructions for USAREUR Command Policy Letter 32

1. References.

a. USAREUR Command Policy Letter 32, Vehicle Safety During Pass and Leave Periods, dated 12 April 2002.

b. 1ID Policy Letter, CG-23, BRO Safety Policy, dated 7 December 2000.

2. The purpose of this memorandum is to provide implementing instructions of USAREUR Command Policy Letter 32 in the Infantry Division.

3. The key to POV safety and accident prevention is leadership involvement. BRO leaders must take the first step to reduce, if not eliminate, the injuries or the loss of life caused by senseless, yet preventable POV traffic accidents. To accomplish this objective, commanders will:

a. Require first line leaders to identify all “high-risk and extremely high-risk” soldiers under their supervision. Leaders should complete the initial online assessment (TAB A) with the soldier. In addition to the assessment questionnaire (found at <http://www.per.hqusareur.army.mil>), consider other indicators such as discipline problems, financial problems, alcohol/drug related incidents and family problems, before making a final assessment. First line leaders will assess all soldiers currently assigned to the unit by 15 June 2002 and new soldiers within 30 days after arrival in the unit. Leaders will update their assessment as conditions change (i.e., death in the family, acts of indiscipline, etc.). Additionally, include a formal POV safety and accident prevention counseling as part of initial, monthly, and/or quarterly soldiers counseling sessions.

b. Inform, in writing, each soldier identified as “high-risk and extremely high-risk”. A sample memorandum is attached (TAB B) and includes an explanation of how soldiers can lower the assessed risk status.

c. Complete an Off-duty Risk Assessment (TAB C) whenever the identified “high-risk or extremely high-risk” soldier plans on driving outside the local community of their domicile.

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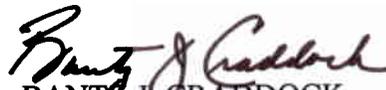
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Command Policy Letter 32

d. Increase awareness of the “at-risk” population through regularly scheduled POV safety and accident prevention briefs. These briefs must also include driving during daylight and hours of least traffic congestion, taking adequate rest before a long drive, planning rest breaks, and sharing driving tasks and/or using public transportation. Integrate safety briefs as part of your unit’s in-processing procedures.

4. Our goal is simple: prevent injuries and the loss of life as a result of preventable POV accidents; together we can make it happen.

5. POC is the Division Safety Officer – the undersigned. Mr. Don Walker, Division Staff Safety Officer at DSN 350-6311, will provide additional guidance/clarification.

6. **DUTY FIRST!**

  
BANTZ J. CRADDOCK  
Major General, USA  
Commanding

Tab A-Online Assessment  
Tab B-Cdr’s Sample Memo  
Tab C-Off-duty Risk Assessment

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Command Policy Letter 32

COMMANDER’S MEMORANDUM

SAMPLE

OFFICE SYMBOL ( )

MEMORANDUM FOR (RANK, NAME, UNIT, APO, AE of “high-risk or “extremely high-risk”  
soldier

SUBJECT: Status as “High-Risk” or Extremely High-Risk” Soldier

1. Your first line leader has identified you as a “high-risk” or “extremely high-risk” soldier based upon a Risk Assessment.
2. These are the steps you can take to decrease your level of risk, such as attending a defensive driver’s course or accident avoidance course, or by having your first line leader, Commander or 1SG, counsel you. You should work closely with your first line leader to identify ways to lower your risk and to do so. Your leader will periodically review your risk assessment and adjust as required based in the steps you have taken to reduce the risks.
3. POC for this memorandum is (the soldier’s first line leader).

Commander’s Signature Block