



**DEPARTMENT OF THE ARMY**  
**1st Infantry Division (Mechanized)**  
**APO, AE 09036**



**Policy No. CG-3**

**Proponent: EO**

**Date: 06 JUN 03**

**SUBJECT: EO and Sexual Harassment Complaint Procedures**

**1. References.**

- a. DoD Directive 7050.6, Military Whistleblower Protection, 12 August 1995.
- b. AR 600-20, Army Command Policy, 13 May 2002.
- c. AR 20-1, Inspector General Activities and Procedures, 29 March 2002.
- d. USAREUR Command Policy Letter #27, Equal Opportunity, 4 May 2003
- e. USAREUR Command Policy Letter #29, Prevention of Sexual Harassment, 4 May 2003
- f. V Corps Policy Memorandum #3, Equal Opportunity Complaint Process, 26 November 2001.
- g. 1st ID Regulation 600-21, 1st ID Human Relations and Equal Opportunity (HREO) Program, 15 May 2002.

2. All soldiers, family members and DA civilians have the right to present a discrimination or sexual harassment complaint to the command without fear of intimidation, reprisal, or harassment and to receive assistance from the chain of command for expeditious and timely resolution.

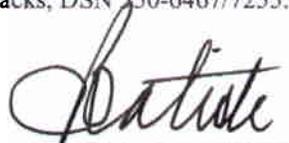
3. The preferred method of handling a sexual harassment or discrimination complaint is to address the offender. If not effective or appropriate, the chain of command should be notified next to address the issue. If circumstances render this approach inappropriate, complaints may be brought directly to an EO advisor or other appropriate agency.

4. If a complaint is made, the commander or agency may resolve it through informal or formal procedures. Informal is the preferred method allowing the chain of command or agency (Chaplain, Inspector General, Judge Advocate General, Provost Marshal, criminal investigators, medical agencies or Chief, Housing Referral Office) to work the issue through a variety of means including mediation, training, or counseling.

5. Personnel electing to file a formal complaint will contact the EO advisor or commander. The advisor/commander refers the complaint to the appropriate commander or agency for processing under appropriate regulations. Complaints retained by the commander or referred to other Army commanders will be processed in strict compliance with AR 600-20.

6. Points of contact for EO complaint processing and advising are brigade EO advisors at all Brigade Headquarters or Division EO advisors at the Division Human Relations Equal Opportunity program management office in Building 15, Leighton Barracks, DSN 350-6467/7255.

**DUTY FIRST!**

  
JOHN R. S. BATISTE  
Major General, USA  
Commanding