



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY

121ST SIGNAL BATTALION
CMR 448
APO AE 09225

AETV-BG-SB

24 JUN 03

MEMORANDUM FOR RECORD

SUBJECT: Policy Memorandum 3: Equal Opportunity and Sexual Harassment

1. Every member of the 121 Family will be treated fairly and with dignity and respect without regard to race, color, religion, gender or national origin. The US Army of today has achieved its greatness through a strong emphasis on equal opportunity for its soldiers and our families. However, all of us must be active in seeking out and eliminating discriminatory practice in our units. Unfair practices based on race, national origin, color, religious preference, or gender destroys the teamwork we in the Army seek to achieve.
2. Sexual harassment violates acceptable standards of conduct and will not be tolerated. Sexual harassment takes many forms: offensive comments, gestures or contact of a physical nature, attempting to gain sexual favors through control, influence, or threat to the career, pay, or job of another person. Leaders, soldiers and family members must ensure such behavior is not tolerated. This not only applies to on-duty, but also includes non-work environments. All soldiers and family member have an obligation to report incidents immediately.
3. The chain of command is the primary channel for correcting discriminatory practices and communicating Equal Opportunity matters throughout the battalion. Supervisors at all levels, regardless of gender, are directly responsible for ensuring the equal opportunity and treatment of soldiers under their control. The company commander is the Company Equal Opportunity Officer.
4. As the Battalion Equal Opportunity Officer, I am open to all members of this command to help in resolving EO issues that cannot be handled within the normal command channels.

DANGER'S VOICE!

////original signed////
JIM GARRISON
LTC, SC
Commanding