

**11D PAM 1-201
COMMAND INSPECTION CHECKLIST**

FUNCTIONAL AREA: Training	CHAPTER: 9 SECTION: A	DATE OF REVISION: 1 SEP 02
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PROPONENT/PHONE NO: G3 Training 350-6101	PROGRAM/ACTIVITY/TOPIC (PAT) Schools Management	UNIT INSPECTED/DATE:
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ITEM	GO	NO-GO
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<p>Schools at MSC Level:</p> <ol style="list-style-type: none"> 1. Are current versions of the following references on hand or on order? <ol style="list-style-type: none"> a. DA Pam 351-1? b. USAREUR Pam 351-2? c. USAREUR Pam351-2-1? d. USAREUR Pam 351-2-2? e. USAREUR Cir 351-2? f. V Corps Reg 351-2? g. 11D Reg 351-2 2. Are soldiers meeting school prerequisites IAW DA Pam 351-4 and U'R 351-2? 3. Do supervisors counsel all school applicants before their enrollment IAW U'R 351-1? 4. Does the unit appoint a sponsor for all soldiers attending schools? (AR 600-8-8, CH 2, Para 2-2 (a)) 5. Does the unit maintain an Order of Merit list for soldiers eligible to attend PLDC as prescribed by U'R 351-1? <ol style="list-style-type: none"> a. Is a separate and consolidated OML maintained for PLDC? (11D Reg 351-2, V Corps Reg 351-2, USAEUR 351-2) b. Does the OML: <ol style="list-style-type: none"> (1) Reflect soldiers who meet school prerequisites? (2) Indicate the sequence in which soldiers will attend (CAT1)? (3) Indicate the reason why soldiers will not attend (e.g., overweight, barred)? (4) Is the OML List updated monthly? 6. Are Bars Reports conducted at least three weeks before the class start date, and on a routine basis? (AR 601-280) 7. Is the unit checking ATRRS email ANCOC notifications? 8. Are AE Forms 350-205A-R, Commander's Checklist, utilized for ensuring that soldiers meet the qualifications for attendance at CATC schools? 9. To preclude shortfalls does the unit: <ol style="list-style-type: none"> a. Have a system in place to ensure that the chain of command supervises students' departure for school? (11D Reg 351-2, V Corps Reg 351-2, USAEUR 		
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351-2, IID Reg 351-2)

b. Designate and have available a fully qualified alternate ready to go? (IID Reg 351-2, V Corps Reg 351-2, USAEUR 351-2)

10. Are units requesting quotas for the following courses IAW and MTOE, USAEUR, V Corps, and IID Reg 351-2)

- a. First Sergeant Course?
- b. Master Fitness Trainer Course?
- c. Battle Staff Course?
- d. Unit Movement Officer?
- e. Air Load Planner Course?
- f. HAZ 12?
- g. Automated Air Load Planner System?
- h. Master Gunner?

11. Do units maintain an OML list for the courses listed in para 10, above?

12. Are units ensuring that students meet the prerequisites for the courses listed in para 10, above?

Rating standard (Functional Area: Schools Management)

- Commendable – 90% of all items receive a “GO” rating.
- Satisfactory – 75%-89% of all items receive a “GO” rating.
- Needs Improvement – 74% and below of all items receive a “GO” rating.

Inspector’s comments mandatory for all “NO GO” items. (Attach additional sheets if necessary.)

NOTES:

VERIFICATION

X _____
Unit POC Signature, Name Rank, Date

X _____
Inspector's Signature, Name Rank, Date