DEPARTMENT OF THE ARMY
HEADQUARTERS, 1ST INFANTRY DIVISION (MECHANIZED)
UNIT 26222
APO AE 09036

S: 16 May 2003

AETV-BGCG (11-2a) 07 January 2003

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: FY 03 Management Control Process (MCP)—Designation of Assessable Unit Managers

1. In order to meet statutory and regulatory requirements of AR 11-2, Management Control, I have designated major subordinate commanders, separate battalion commanders, and staff principals in the First Infantry Division as assessable unit managers for FY03. See Encl 1 for a complete listing of assessable unit managers.

2. Assessable unit managers will submit annual assurance statements, with supporting management control checklists, to the Assistant Chief of Staff, Comptroller **NLT 16 May 2003**. Assessable unit managers may not delegate signatory authority for the annual assurance statement.

3. Additional program information and assessable unit manager responsibilities are at Encl 2. You must review, at a minimum, the areas listed on the FY03 1ID Management Control Plan at Encl 3, as applicable. Use the checklists provided to assist you in your unit program review and preparation of the annual assurance statement. A sample assurance statement is at Encl 4.

4. POC is LTC Lock, ACofS, Comptroller; DSN 350-6596.

DUTY FIRST!

JOHN R. S. BATISTE
Major General, USA
Commanding

5 Encls
1. Assessable Unit Managers
2. Information Paper
3. FY03 Mgt. Control Plan
4. Sample Assurance Statement
5. Performance Standards

DISTRIBUTION:
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FIRST INFANTRY DIVISION
MANAGEMENT CONTROL PROCESS (MCP)
FY03 ASSESSABLE UNIT MANAGERS

Position	Rank
Chief of Staff	COL
SGS	MAJ
Assistant Chief of Staff, G-1	LTC
Assistant Chief of Staff, G-2	LTC
Assistant Chief of Staff, G-3	LTC
Assistant Chief of Staff, G-4	LTC
Assistant Chief of Staff, G-5	MAJ
Assistant Chief of Staff, G-6	LTC
Assistant Chief of Staff, Comptroller	LTC
Inspector General	LTC
Provost Marshal	LTC
Staff Judge Advocate	LTC
Surgeon	LTC
Chemical Officer	LTC
Public Affairs Officer	MAJ
CDR, HHC 1ID	CPT
CDR, 2nd BDE	COL
CDR, 3RD BDE	COL
CDR, 4TH BDE	COL
CDR, DISCOM	COL
CDR, DIVARTY	COL
CDR, ENG BDE	COL
CDR, 1-4 CAV	LTC
CDR, 4-3 ADA	LTC
CDR, 101 MI	LTC
CDR, 121 SIG	LTC
CDR, 1 MP	CPT